

LE HAVRE À NOUS
FINANCIAL STATEMENTS
MARCH 31, 2024

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SUMMARY

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INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the members of Board of Directors of
LE HAVRE À NOUS

We have reviewed the accompanying financial statements of **LE HAVRE À NOUS** (the "Organization"), that comprise the balance sheet as at March 31, 2024, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Basis for Qualified Conclusion

In common with many not-for-profit organizations, the Organization derives revenue from donations and other activities whose it is not susceptible to satisfactory review. Accordingly, our review of these products was limited to the amounts recorded in the organization's accounts and we were unable to determine whether adjustments might have to be made to the amounts of donations and other activities, excess of revenue over expenses and cash flows from operating activities for the years ended March 31, 2024 and March 31, 2023, current assets term as of March 31, 2024 and March 31, 2023, and net assets as of April 1, 2023 and April 1, 2022 and March 31, 2023 and March 31, 2024. We therefore express a qualified conclusion on the financial statements for the fiscal year ended March 31, 2024, due to the potential impacts of this scope limitation. In addition, we also did express a qualified audit opinion on the financial statements for the fiscal year ended March 31, 2023, due to the same reason.

Qualified Conclusion

Based on our review, except for the possible effects of the matter described in the Basis for Qualified Conclusion paragraph, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of **LE HAVRE À NOUS** as at March 31, 2024, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

A handwritten signature in blue ink that reads "Mta CPA inc." followed by a small superscripted "1".

Brossard
June 18, 2024

¹ By CPA auditor, public accountancy permit No. A147067

LE HAVRE À NOUS**STATEMENT OF OPERATIONS****YEAR ENDED MARCH 31, 2024****3**

	2024 \$	2023 \$
REVENUES		
Government funding (Note 4)	286,705	323,626
Program fees from residents	169,604	150,021
Other income (Note 5)	<u>83,640</u>	<u>66,984</u>
	<u>539,949</u>	<u>540,631</u>
EXPENSES		
Salaries and benefits	238,186	193,023
Apartment expenses (Schedule A)	197,238	163,950
Residents' support and programs	45,345	52,234
Professional fees	27,839	13,967
Office supplies and expenses	16,879	17,149
Fundraising	10,532	4,148
Travel	9,469	2,504
Promotion and publicity	9,320	2,174
Telecommunications	5,733	3,940
Office rent	2,700	2,700
Insurance	1,522	1,375
Maintenance and repair	820	7,869
Bank fees	3,301	3,880
Amortization of fixed assets	<u>8,675</u>	<u>8,268</u>
	<u>577,559</u>	<u>477,181</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES FROM OPERATIONS	(37,610)	63,450
OTHER EXPENSES		
Loss on fixed asset disposal	<u>(1,222)</u>	<u>(2,200)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u>(38,832)</u>	<u>61,250</u>

LE HAVRE À NOUS**CHANGES IN NET ASSETS****YEAR ENDED MARCH 31, 2024****4**


	Special projects (Note 3)	Invested in fixed assets	Unres- tricted	2024 Total	2023 Total
	\$	\$	\$	\$	\$
BALANCE, BEGINNING OF YEAR	262,750	32,738	80,090	375,578	314,328
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	(22,974)	(9,897)	(5,961)	(38,832)	61,250
ACQUISITION OF FIXED ASSETS	-	2,737	(2,737)	-	-
BALANCE, END OF YEAR	239,776	25,578	71,392	336,746	375,578

LE HAVRE À NOUS**BALANCE SHEET****MARCH 31, 2024****5**

	2024 \$	2023 \$
ASSETS		
CURRENT ASSETS		
Cash	249,468	272,954
Accounts receivable (Note 6)	29,294	29,552
Prepaid expenses	3,023	3,040
Current portion of long-term investments (Note 7)	<u>-</u>	<u>5,475</u>
	281,785	311,021
LONG-TERM INVESTMENTS (Note 7)	45,610	40,000
DEPOSITS	5,000	2,500
FIXED ASSETS (Note 8)	<u>25,578</u>	<u>32,738</u>
	<u>357,973</u>	<u>386,259</u>
LIABILITY		
CURRENT LIABILITY		
Accounts payable (Note 9)	<u>21,227</u>	<u>10,681</u>
NET ASSETS		
SPECIAL PROJECTS (Note 3)	239,776	262,750
INVESTED IN FIXED ASSETS	25,578	32,738
UNRESTRICTED	<u>71,392</u>	<u>80,090</u>
	<u>336,746</u>	<u>375,578</u>
	<u>357,973</u>	<u>386,259</u>

Signed for the Board,

Marie Muldowney, President

Antonio Jose Almeida , Treasurer



LE HAVRE À NOUS**STATEMENT OF CASH FLOWS****YEAR ENDED MARCH 31, 2024****6**

	2024	2023
	\$	\$
OPERATING ACTIVITIES		
Excess (deficiency) of revenues over expenses	(38,832)	61,250
Non-cash items:		
Amortization of fixed assets	8,675	8,268
Loss on disposal of fixed assets	<u>1,222</u>	<u>2,200</u>
	(28,935)	71,718
Net change in non-cash items related to operating activities:		
Accounts receivable	258	10,025
Prepaid expenses	17	11,824
Accounts payable	10,546	(198)
Deferred funding	<u>-</u>	<u>(47,086)</u>
	<u>(18,114)</u>	<u>46,283</u>
INVESTING ACTIVITIES		
Acquisition of investments	(135)	-
Investment proceeds	-	52,701
Acquisition of fixed assets	(2,737)	(17,599)
Increase of a deposit	<u>(2,500)</u>	<u>-</u>
	<u>(5,372)</u>	<u>35,102</u>
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(23,486)	81,385
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>272,954</u>	<u>191,569</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u><u>249,468</u></u>	<u><u>272,954</u></u>

Cash and cash equivalents consist of cash.

LE HAVRE À NOUS**NOTES TO FINANCIAL STATEMENTS****MARCH 31, 2024****7**

1. STATUTE AND OBJECTIVES OF THE ORGANIZATION

La Havre à nous / Our Harbour (the "Organization"), was incorporated under Part III of the Companies Act of Quebec on July 9, 2003. It is a not-for-profit organization and has received a tax exempt status as a registered charity in accordance with the "Income Tax Act (Canada)".

The Organization provides a long term supportive housing program for individuals living with mental illness on the South Shore.

2. SIGNIFICANT ACCOUNTING POLICIES

The Organization applies the Canadian accounting standards for not-for-profit organizations.

USE OF ESTIMATES

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the amounts recognized as revenues and expenses for the periods covered. Actual results may differ from these estimates. The main estimates relate to the depreciation of assets, the useful life of fixed assets and the liabilities assumed.

REVENUE RECOGNITION*Accounting for contributions*

Contributions (grants and donations) are recognized using the deferral method. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when they are received or receivable if the amount can be reasonably estimated and receipt is reasonably assured.

Fundraising events

The revenues from fundraising events are recognized as revenues when they are received or receivable if the amount to be received can be reasonably estimated and the collection is reasonably assured.

Program fees from residents

Program fees from residents are recognized on a straight-line basis over the agreement term when the collection is reasonably assured. As a result, the difference between the program fees revenue recognized on a straight-line basis and the program fees revenue effectively received from residents is recognized as a receivable.

Interest

The Organization recognizes interest revenue using the accrual basis of accounting.

LE HAVRE À NOUS**NOTES TO FINANCIAL STATEMENTS****MARCH 31, 2024****8**

2. SIGNIFICANT ACCOUNTING POLICIES (continued)**CONTRIBUTION RECEIVED AS GOODS AND SERVICES**

The Organization receives contributions in the form of goods and services from donors. Contributions in the form of goods and services used in the normal course of operations, which should have been acquired by the Organization in the place of a contribution and whose fair value can be reasonably estimated, are measured at fair value. Other contributions in the form of goods and services are not recognized in the financial statements.

CASH AND CASH EQUIVALENTS

The Organization's policy is to present bank balances under cash and cash equivalents, including bank overdrafts when bank balances that fluctuate frequently from being positive to overdrawn.

FINANCIAL INSTRUMENTS*Initial measurement*

The Organization initially measures its financial assets and liabilities originated or exchanged in arm's length transactions at fair value. Financial assets and liabilities originated or exchanged in related party transactions, except for those that involve parties whose sole relationship with the Organization is in the capacity of management, are initially measured at cost.

Subsequent measurement

The Organization subsequently measures all its financial assets and liabilities at amortized cost.

Financial assets measured at amortized cost include cash, account receivables, except for sales taxes, and investments.

Impairment

For financial assets measured at amortized cost, the Organization determines whether there are indications of possible impairment. When there are, and the Organization determines that a significant adverse change has occurred during the period in the expected timing or amount of future cash flows, a write-down is recognized in net income. If the indicators of impairment have decreased or no longer exist, the previously recognized impairment loss may be reversed to the extent of the improvement. The carrying amount of the financial asset may not be greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

LE HAVRE À NOUS**NOTES TO FINANCIAL STATEMENTS****MARCH 31, 2024****9****2. SIGNIFICANT ACCOUNTING POLICIES (continued)****FINANCIAL INSTRUMENTS (continued)***Transaction costs*

Transaction costs attributable to financial instruments subsequently measured at fair value and to those originated or exchanged in a related party transaction are recognized in net income in the period incurred. Transaction costs related to financial instruments originated or exchanged in an arm's length transaction that are subsequently measured at amortized cost are recognized in the original cost of the instrument. When the instrument is measured at amortized cost, transaction costs are recognized in net income over the life of the instrument using the straight-line method.

FIXED ASSETS

Fixed assets are accounted for at cost. Amortization is calculated on their estimated useful life using the declining balance method at the following rates:

	Rates
Furniture and equipment	20%
Computers	30%

IMPAIRMENT OF LONG-LIVED ASSETS

Fixed assets are tested for recoverability whenever events or changes in circumstances indicate that their carrying amount may not be recoverable. An impairment loss is recognized when the carrying amount of the asset exceeds the sum of the undiscounted cash flows resulting from its use and eventual disposition. The impairment loss is measured as the amount by which the carrying amount of the long-lived asset exceeds its fair value.

3. INTERNAL RESTRICTIONS

In 2022, the Board of Directors resolved to restrict an amount of \$25,000 to finance the 20th Anniversary celebrations and events for volunteer recognition. Of this amount, \$13,224 has been spent. The 20th Anniversary volunteer recognition event has been postponed until fall 2024 due to a reduction in the staffing team. A balance of \$11,776 remains.

In 2023, the Board of Directors resolved to restrict an additional amount of \$237,750 for the following projects:

- a) \$40,000 to offset increased apartment costs for the next five years. During the year, an amount of \$8,000 has been used due to the increase of 28.26% (\$33,083) in rental costs from 2023 to 2024. A balance of \$32,000 remains;

LE HAVRE À NOUS**NOTES TO FINANCIAL STATEMENTS****MARCH 31, 2024****10****3. INTERNAL RESTRICTIONS (continued)**

- b) \$10,000 to allow the Organization to take advantage of opportunities for two more renovated, reasonably priced apartments in 2023-2025 (rent, moving and set up); Two existing apartments were vacated in February and March 2023 before the end of the lease. One replacement apartment was secured in March 2024 for occupation in May 2024. During the year, an amount of \$1,750 was used to offset rent for April. Set up and furnishing costs, utilities for the unoccupied apartment will be deducted from the remaining amount in 2025, plus similar costs associated with the replacement of a tenth apartment. A balance of \$8,250 remains;
- c) \$187,750 for future projects. Following its Strategic Retreat of December 4, 2022 and January 22, 2023, the Organization's Board of Directors continues to plan the future use of this amount. Potential projects under discussion to date include the possible expansion of the Organization's model and scope, as well as the relocation and renovation of apartments over the next three years. Specific uses are still under review in order to make the most strategic decisions possible for the betterment of the Organization. The amount of the surplus is the result of the Organization's sound management and frugal financial and operational management; it consists mainly of unrestricted private donations received since 2017.

In 2024, with respect to 3c. (\$187,750), four one-time projects are proposed totalling approximately \$165,000:

- \$30,000 for the expansion, renovation and set up of work space for a larger staff team. The Resident Care staff team will be increased in 2025 to add a third Resident Care coordinator. To accommodate the larger team, space has been rented requiring renovations to improve electrical capacity, cleaning and painting. In addition furnishings and equipment will be needed for the growing staff team (computer, printer, office furniture, etc);
- \$55,000 to identify, recruit and train the successor of the current executive management following the announcement of their intention to retire from fulltime employment in September 2025. The Board foresees recruiting a successor in Spring/ Summer of 2025. The potential recruit will work beside the current executive management to learn about the Organizations mission and operations. This one-time expense for a recruitment firm plus an estimated transition period of 8 to 12 weeks of salary and benefits during orientation, training and planning (approx. \$20,000);
- \$30,000 to develop a strategic communications plan to be implemented in 2025. Consulting services to evaluate and assess of current communications and marketing needs and (re)build communications and social media platforms. The volunteer Webmaster of many years is stepping back and these specialized skills are not available on the staff team;
- \$50,000 for a special Project: Broad community consultation and evaluation to align stakeholders in a common vision for the future of the Organization.

The Organization may not use these internally restricted amounts for any other purpose without the approval of the Board of Directors.

LE HAVRE À NOUS**NOTES TO FINANCIAL STATEMENTS****MARCH 31, 2024****11****4. GOVERNMENT FUNDING**

	2024	2023
	\$	\$
CISSS PSOC	154,357	116,946
Community Health and Social Services Network	50,000	50,000
CISSS - Le Plan d'action interministériel en santé mentale	-	31,904
Government of Canada - Reaching Home	77,412	72,593
Government of Canada - Emploi-été	4,936	4,598
Government of Canada - Reaching Home COVID 19 - 4th wave	-	47,085
ParticipAction	-	500
	<u>286,705</u>	<u>323,626</u>

5. OTHER INCOME

	2024	2023
	\$	\$
Fundraising events	26,390	6,659
Individual donations	21,028	20,918
Businesses donations	16,485	16,067
Foundations donations	11,200	12,796
Churches and Community Associations donations	7,325	9,665
Others	760	-
Interest	452	879
	<u>83,640</u>	<u>66,984</u>

6. ACCOUNTS RECEIVABLE

	2024	2023
	\$	\$
Donation	15,000	15,120
Sales taxes	9,294	9,432
Funding	5,000	5,000
	<u>29,294</u>	<u>29,552</u>

LE HAVRE À NOUS**NOTES TO FINANCIAL STATEMENTS****MARCH 31, 2024****12****7. LONG-TERM INVESTMENTS**

	2024 \$	2023 \$
Term deposit, bearing interest at 0.70%, maturing in March 2026	40,000	40,000
Term deposit, bearing interest at 2.75% (0.25% in 2023), maturing in June 2026	<u>5,610</u>	<u>5,475</u>
	45,610	45,475
Current portion of long-term investments	<u>-</u>	<u>5,475</u>
	<u><u>45,610</u></u>	<u><u>40,000</u></u>

8. FIXED ASSETS

	2024			2023
	Cost \$	Accumulated amortization \$	Net book value \$	Net book value \$
Furniture and equipment	32,808	21,165	11,643	14,553
Computers	<u>30,819</u>	<u>16,884</u>	<u>13,935</u>	<u>18,185</u>
	<u><u>63,627</u></u>	<u><u>38,049</u></u>	<u><u>25,578</u></u>	<u><u>32,738</u></u>

9. ACCOUNTS PAYABLE

	2024 \$	2023 \$
Accounts payable	8,051	4,272
Accrued liabilities	2,115	2,540
Benefits	400	1,221
Salaries and vacations	<u>10,661</u>	<u>2,648</u>
	<u><u>21,227</u></u>	<u><u>10,681</u></u>

LE HAVRE À NOUS**NOTES TO FINANCIAL STATEMENTS****MARCH 31, 2024****13****10. CONTRACTUAL OBLIGATIONS**

The commitments of the Organization under lease agreements for apartments and a local aggregate to \$230,202. The instalments over the next two years are the following:

	\$
2025	188,184
2026	<u>42,018</u>
	<u><u>230,202</u></u>

11. CONTRIBUTIONS RECEIVED AS GOODS AND SERVICES

Volunteers devoted approximately 3,929 hours per year (4,922 hours in 2023) to help the Organization deliver its services. In addition, the Organization receives donations of supplies, such as furniture for rented apartments. Since it is difficult to assess the fair value of these hours of work and the donations received, no amount is recognized in the Organization's statement of operations.

12. FINANCIAL INSTRUMENTS**FINANCIAL RISKS**

The significant risks arising from financial instruments to which the Organization is exposed as at March 31, 2024 are detailed below.

CREDIT RISK

Credit risk is the risk that one party to a financial asset will cause a financial loss for the Organization by failing to discharge an obligation. The Organization's credit risk is mainly related to accounts receivable.

For grants receivable, the Organization assesses, on a continuous basis, amounts receivable on the basis of amounts it is virtually certain to receive based on their estimated realizable value.

MARKET RISK

Market risk is the risk that the fair value or future cash flows of the Organization's financial instruments will fluctuate because of changes in market prices. Some of the Organization's financial instruments expose it to this risk, which comprises currency risk, interest rate risk and other price risk.

LE HAVRE À NOUS**NOTES TO FINANCIAL STATEMENTS****MARCH 31, 2024****14**

12. FINANCIAL INSTRUMENTS (continued)**INTEREST RATE RISK**

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in interest rates. The Organization is exposed to interest rate risk on its fixed-interest rate financial instruments. Fixed-interest rate instruments subject the Organization to a fair value risk, since fair value fluctuates inversely to changes in market interest rates.

LIQUIDITY RISK

Liquidity risk is the risk that the Organization will encounter difficulty in meeting obligations associated with financial liabilities. The Organization is exposed to this risk mainly in respect of its accounts payable. During the financial year, the Organization modified its exposure to liquidity risk compared to the previous financial year due to the increase in its accounts payable.

13. COMPARATIVE FIGURES

Certain figures for 2023 have been reclassified to conform to the presentation adopted in 2024.

LE HAVRE À NOUS**ADDITIONAL INFORMATION****YEAR ENDED MARCH 31, 2024****15**

	2024	2023
	\$	\$
SCHEDULE A - APARTMENT EXPENSES		
Rent	150,129	117,046
Telecommunications	19,392	21,131
Electricity	14,518	14,899
Cleaning	4,320	5,477
Furnishings and maintenance	4,314	2,236
Insurance	3,491	3,161
Residents' recreation	1,074	-
	<u>197,238</u>	<u>163,950</u>



Date : 2024-06-28 17 h 26 min 15 s UTC-4
 File ID / ID du fichier : 3585a8ed-ce0d-4e17-b998-f65caf89bf3
 IP address / Adresse IP : 65.92.85.66

Current Signatory / Signataire actuel

Email : antonio.almeida@sympatico.ca
 Phone / Téléphone :
 Recipient ID / ID du destinataire: 14773c85-fb08-4834-905b-6fe470597a3a
 Protected by password / protégé par mot de passe : false
 Protected by SMS / protégé par SMS : false
 User agent / Agent d'utilisateur: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/126.0.0.0 Safari/537.36
 App Version : 5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/126.0.0.0 Safari/537.36

Signature

Init

Antonio Jose Almeida

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 863123603F994271FEDBC133F1EEE1A159C1DB1DA980C0885F561394AA175AC3

List of signatories / Liste des signataires

1 Email : antonio.almeida@sympatico.ca
 Phone / Téléphone :
 Completed / Complété : true
 Completed on / Complété le : 2024-06-28 17 h 26 min 15 s UTC-4

2 Email : kkabore@mtacpa.ca
 Phone / Téléphone :
 Completed / Complété : true
 Completed on / Complété le : 2024-06-27 12 h 48 min 44 s UTC-4

SHA-512 of the document to be signed / SHA-512 du document à signer

5FA23FE623E9028497D0C63863DF3D689F93FEED08CA3BD6C0AB8D6BF48CCDE90E534B10CCCF0DC2F99D64C9F5928DF0A908D3892C62A8F3
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Encryption / Cryptage

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